

PURCHASE ORDERS



RECYCLABLE
THIS PURCHASE ORDER FITS STANDARD #8 & #10 WINDOW ENVELOPES. ALSO #10A WINDOW ENVELOPES.

1234

PURCHASE ORDER

YOUR COMPANY NAME
YOUR STREET ADDRESS
YOUR CITY, PROV. & P.C.
YOUR PHONE NO. & FAX NO.


ORDER DATE
DATE RECEIVED
SHIP VIA

TO:

QUANTITY	DESCRIPTION	PRICE	AMOUNT

PLEASE LET US KNOW RIGHT AWAY IF YOU ARE UNABLE TO SUPPLY ANY OF THE ABOVE AS SPECIFIED.

AUTHORIZED SIGNATURE

93-01 (5 2/3 x 9 1/8)  10A

RECYCLABLE
THIS PURCHASE ORDER FITS STANDARD #8 & #10 WINDOW ENVELOPES. ALSO #10A WINDOW ENVELOPES.

PURCHASE ORDER 1001

YOUR COMPANY NAME
YOUR STREET ADDRESS
YOUR CITY, PROV. & P.C.
YOUR PHONE NO. & FAX NO.

DATE OF ORDER 200

TO:

S
H
P
T
O

PLEASE SHOW THIS NUMBER ON ALL CORRESPONDENCE BILLS, PACKAGES AND INVOICES.

Same Design... 2 Sizes

RECYCLABLE
THIS PURCHASE ORDER FITS STANDARD #8 & #10 WINDOW ENVELOPES. ALSO #10A WINDOW ENVELOPES.

PURCHASE ORDER 1001

YOUR COMPANY NAME
YOUR STREET ADDRESS
YOUR CITY, PROV. & P.C.
YOUR PHONE NO. & FAX NO.

DATE OF ORDER 200



TO:

S
H
P
T
O

DATE RECEIVED	SHIP VIA	F.O.B.	TERMS	QUANTITY	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT

PLEASE LET US KNOW RIGHT AWAY IF YOU ARE UNABLE TO SUPPLY ANY OF THE ABOVE WHEN AND HOW SPECIFIED.

AUTHORIZED SIGNATURE

93-02 (8 1/2 x 7 5/8)  3
93-03 (8 1/2 x 11 5/8)  20A

PURCHASE ORDER

YOUR COMPANY NAME
YOUR STREET ADDRESS
YOUR CITY, PROV. & P.C.
YOUR PHONE NO. & FAX NO.

PURCHASE ORDER NO.
VENDOR CODE

TO: SHIP TO:

P.O. DATE	SHIP VIA	F.O.B.	TERMS	BUYER	FREIGHT	REC. DATE	CONFIRMING TO	REMARKS	TAX

1001

AUTHORIZED SIGNATURE

93-04 (8 1/2 x 11 5/8)  40A

PURCHASE ORDER

YOUR COMPANY NAME
YOUR STREET ADDRESS
YOUR CITY, PROV. & P.C.
YOUR PHONE NO. & FAX NO.


PURCHASE ORDER NO.
VENDOR CODE

TO: SHIP TO: SAME

P.O. DATE	SHIP VIA	SHIP METHOD	TERMS	BUYER	F.O.B.	DATE ORDERED	CONFIRMING TO	REMARKS	TAX

1001

AUTHORIZED SIGNATURE

93-05 (8 1/2 x 11 5/8)  40A

All Personalized Purchase Orders Available without Screens for FAXING!

